



LEJWELEPUTSWA

DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempe

P.O. Box 2163

WELKOM

9460

REQUEST FOR PROPOSAL

RFP NO. 106/02/2022: APPOINTMENT OF A PANEL OF TRAVEL MANAGEMENT AGENCIES FOR LEJWELEPUTSWA DISTRICT MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

The Following Conditions will apply:

- This proposal will be evaluated in terms of the **80/20** preference point system in terms of the Supply Chain Management Policy, and for this purpose the **MBD1, MBD4, MBD6.1, MBD8** and **MBD9** must be scrutinized, completed and submitted together with your proposal. **Non-adherence to this request will lead to disqualification.**
- A valid SARS Tax Clearance Certificate and the tax compliance status pin to be submitted. It is the responsibility of the bidder to ensure that the company's Tax Status remains **compliant** at **ALL** times.
- The National Treasury Central Supplier Database Summary report must be submitted.
- In order to claim preference points a valid original or certified **B-BBEE** status level verification certificate or a sworn affidavit completed on the DTI format must be submitted to validate the claim.
- The validity period for submission must be **90 days** from the closing date.
- A tender offer not satisfying the stated eligibility criteria will be eliminated.
- Tenders that are deposited in the incorrect tender box or delivered at any other venue will not be considered.

NB: No proposals will be considered from the person in the service of the state.
No late proposals will be considered.

Enquiries: Technical matters - **Mr. P.K Pitso** (secfinance@lejwe.co.za)
SCM matters – **Me. CB. Baloyi** (057 101 0187 or cathy@lejwe.co.za)

Completed tenders in a **sealed** envelope endorsed "**APPOINTMENT OF A PANEL OF TRAVEL MANAGEMENT AGENCIES FOR LEJWELEPUTSWA DISTRICT MUNICIPALITY FOR A PERIOD OF 36 MONTHS.**", must be placed in the Tender Box Corner Jan Hofmeyer and Tempest Road, Welkom, 9460 or posted to PO Box 2163, Welkom, 9460 on or before **Friday, 04 March 2022 at 12:00 pm**

Tender documents will only be obtained from the **municipal website** (www.mylejweleputswa.co.za) and on **e-Tender**.

Ms. PME KAOTA
MUNICIPAL MANAGER