



Lejweleputswa District Municipality



REQUEST FOR PROPOSALS

RFP: 08/10/2014: HOSTING AND ORGANIZING OF EASTER TOURISM EVENT

Proposals are hereby invited from suitably qualified companies to host and organize Easter tourism event in partnership with the Lejweleputswa District Municipality.

Pre-qualifications Criteria

All bidding companies are to comply with the following minimum requirements:

1. At least 3 years experience in hosting tourism events attended by 3000 to 10 000 people.
2. Submission of reference of previous work done.
3. Ability to raise 70% of budget required for each event to be hosted.
4. The appointed service provider will be expected to submit a budget breakdown of the entire event

Complete proposals in duly sealed envelopes and clearly marked:

Proposal: Hosting and organizing of Easter tourism event

Closing date: 19 February 2015 @12:00

Must be addressed to: The Municipal Manager

Lejweleputswa District Municipality
P.O. Box 2163
Welkom
9460

Or deposited in: The tender box
Lejweleputswa District Municipality offices
Cor. Tempest Road and Jan Hofmeyer Roads
Welkom

The following conditions will apply:

- Price(s) tendered must be valid for at least thirty (30) days from date of your offer
- Price(s) tendered must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- The tender will be evaluated in terms of the 90/10 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.

- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

NB: No tender will be considered from the person in the service of the State.

No late tender will be considered.

Telegraph, faxed and telephone proposals.

Proposals will be opened in public on the determined closing date in the front entrance of Lejweleputswa District Municipality, Welkom.

The lowest proposal will not necessarily be accepted and the Lejweleputswa District Municipality reserves the right to accept any tender wholly or partially. No reason for the Lejweleputswa District Municipality's decision with regard to the acceptance or rejection of any proposal will be given.

All enquiries regarding specifications of the proposal can be forwarded to:
Me. Khali Njobe 057 3918995 or e-mail to khali@lejwe.co.za

Lejweleputswa District Municipality

P.O. Box 2163

Welkom

9463

Tel: 057 353 3094

Fax: 057 353 3382



Mr. PK Pitso

ACTING MUNICIPAL MANAGER