



**RE- ADVERTISEMENT  
INTERNAL/EXTERNAL  
LEJWELEPUTSWA DISTRICT MUNICIPALITY**



Lejweleputswa District Municipality hereby invites suitable and qualified individuals to re-apply for the **INTERNAL/EXTERNAL** under mentioned position.

**Previously applied candidates need not reapply for the position, their applications will be considered.**

Lejweleputswa District Municipality subscribes and promotes the principles of the Employment Equity Act, as such Affirmative Action measures and Employment Equity Targets will be considered when appointments are made.

In terms of its Employment Equity Plan, the Lejweleputswa District Municipality is committed to employment practices that redress past imbalances in respect of race, gender, creed and disability, and as such the relevant policy will be considered during selection and placement. Persons with a disability are encouraged to apply, unless otherwise stated in the advertisement.

**Employment Equity preference:** Applications are invited from suitably qualified persons for appointment to the under-mentioned position; *qualified persons who identify themselves as coloured female are encouraged to apply.*

Candidates who wish to be considered for a post, must post/or hand deliver their applications and completed, comprehensive CV's directly to the Municipal Manager Lejweleputswa District Municipality.

Certified copies of highest educational qualifications must accompany the application. Please note that if you do not receive any correspondence from the Municipality, regarding your application, within 30 days after the closing date of this advertisement, you should regard your application as unsuccessful.

**DEPARTMENT OF ENVIRONMENTAL HEALTH SERVICES & DISASTER  
MANAGEMENT**

**ENVIRONMENTAL MANAGEMENT**

**AIR POLLUTION OFFICER (POST LEVEL 6)  
(REF: EM/APO-2022)**

Reporting to the Manager: Environmental Management, the Air Pollution Officer will be the supporting custodian of Environmental Management. The position operates at an operational level; the incumbent will establish an integrated system of pollution prevention and management in line with the National Air Quality Policy and assess the air quality within Lejweleputswa District Municipality jurisdiction.

This specialist post must manage, supervise, coordinate, liaise, providing direction and ensure the implementation of an effective Air Quality Management Service in the whole Lejweleputswa Jurisdiction area, which includes all local municipalities, as contemplated by the National Environmental Management: Air Quality Act, 2004 (Act 39 of 2004), The National Environmental Management Act, 1998, applicable sections of The Constitution of the RSA, 1996, Local Government: Municipal Systems Act, 2000, Local Government: Municipal Structures Act, 2005, The Municipal Finance Management Act and other applicable relevant legislation.

**Requirements:** • A National Diploma and/ Degree in Environmental Management or equivalent qualification  
• Bachelors and / Honours Degree in Environmental Management or equivalent qualification • Qualification in NEMA Environmental Impact Assessment • Advanced computer literacy • Relevant qualification in



Environmental Management or similar qualification (in Air Quality Management, Air Quality Compliance and Enforcement as an added advantage) • A qualification in Municipal Minimum Competency Training will be preferred • 5 years' experience in Environmental Management sector; ideally in a Local Government level/public service environment • An understanding of legislation related to environmental management • Extensive planning and management skills • Good interpersonal skills • Negotiation skills • Conceptual and analytical skills • Excellent communication and report-writing skills • Extensive knowledge and understanding of Environmental Management and Associated Functions • Knowledge and understanding of MS Word, Excel and PowerPoint • A valid driver's licence.

**Skills and competencies:** • Good knowledge and understanding of relevant policy and legislation • leadership and management skills • Governance, ethics and values in the public sector • People management • Programme and project management • Change leadership • Presentation Skills.

**Key performance areas:** • The key performance areas and result indicators associated with; the implementation of policies, statutory requirements and programs designed to create awareness and reduce environmental risks. • The development of plans, co-ordination and execution of monitoring and investigative processes and dissemination of information, advice and guidelines on the status, threats and measures considered during the formulation of strategies with respect to creating, maintaining and sustaining air quality management in Lejweleputswa District Municipality. • The drafting and execution of policies, guidelines and legislation to address dangerous and odorous emissions. • The coordination of Air Quality Management Activities in the Lejweleputswa Region on District-, Municipal-, Community- and Industrial level. • Act as the appointed Air Quality Officer • Support in the management of the entire Environmental Management Directorate and provide advice on Local Government legislative prescripts • Assist with operational planning, organising, leadership and control of all activities within the Sub-Directorate • Support municipal strategy.

**Please note:** Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA) and to attach proof thereof. The Municipality subscribes to and promotes the principles of employment equity and affirmative action.

**Interested persons meeting the above-mentioned requirements are requested to complete Lejweleputswa District Municipality application form for employment (found on our website, <https://lejweleputswa.co.za/quarterly-reports-vacancies/>), together with a comprehensive Curriculum Vitae (CV), certified copies of qualifications and driver's license to the Municipal Manager, Ms. PME Kaota, Lejweleputswa District Municipality, PO Box 2163, Welkom 9460, or hand deliver applications at the Municipal Building, corner Tempest & Jan Hofmeyer Roads, Jim Fouche Park, Welkom 9460.**

**Please note that CV's received after the closing date will not be considered.**

**Faxed, e-mailed and late applications will not be considered.**

**General Enquiries:** Executive Manager Corporate Services

**Email:** [hodcorporateservices@lejwe.co.za](mailto:hodcorporateservices@lejwe.co.za) / [nelisa@lejwe.co.za](mailto:nelisa@lejwe.co.za) / [selina@lejwe.co.za](mailto:selina@lejwe.co.za)

**Work-related Enquiries:** Executive Manager Environmental Health Services & Disaster Management

**Email:** [yolisa@lejwe.co.za](mailto:yolisa@lejwe.co.za) / [secehsdm@lejwe.co.za](mailto:secehsdm@lejwe.co.za)

**Closing date for submission of applications: Friday, 11 March 2022 before 13h00PM.**

  
PME KAOTA  
MUNICIPAL MANAGER