



ADVERTISEMENT
INTERNAL/EXTERNAL
LEJWELEPUTSWA DISTRICT MUNICIPALITY



Lejweleputswa District Municipality hereby invites suitable and qualified individuals to apply for the **INTERNAL/EXTERNAL** under mentioned position.

Lejweleputswa District Municipality subscribes and promotes the principles of the Employment Equity Act, as such Affirmative Action measures and Employment Equity Targets will be considered when appointments are made.

In terms of its Employment Equity Plan, the Lejweleputswa District Municipality is committed to employment practices that redress past imbalances in respect of race, gender, creed and disability, and as such the relevant policy will be considered during selection and placement. Persons with a disability are encouraged to apply, unless otherwise stated in the advertisement.

Employment Equity preference: Applications are invited from suitably qualified persons for appointment to the under-mentioned position.

Candidates who wish to be considered for a post, must post/or hand deliver their applications and completed, comprehensive CV's directly to the Municipal Manager Lejweleputswa District Municipality.

Certified copies of highest educational qualifications must accompany the application. Please note that if you do not receive any correspondence from the Municipality, regarding your application, within 30 days after the closing date of this advertisement, you should regard your application as unsuccessful.

DEPARTMENT OF EHS & DISASTER MANAGEMENT

SUB-DEPARTMENT: ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH SERVICES (PRACTITIONER) (x 1)

(POST LEVEL 8)

(REF: EHS&DM/ EHS-2022)

Reporting to the Senior EHS, the Environmental Health Services (EHS) will be the supporting custodian of Environmental Health.

Requirements: •Successfully completed National Higher Diploma: Environmental Health •B-

Tech Degree in Environmental Health (as an added advantage). • Successful completion of the compulsory one-year Community Service •Registration with the Health Professions Council of South Africa (HPCSA) as an independent practitioner.

Skills and competencies: •Excellent proficiency both verbally and in writing in at least English and another South African official language •Computer literate and skilled in the efficient application of at least MS Windows, MS Office, Internet and E-mail • Strategic, problem-solving and negotiation skills. • Administrative and logistical skills• Customer focus and responsiveness. • Be willing to travel and in possession of a valid driver's license. • Ability to work independently, and as part of a team • Good interpersonal skills • Negotiation skills • Conceptual and analytical skills • Excellent communication and report-writing skills. • Good knowledge and understanding of relevant policy and legislation • Governance, ethics and values in the public sector • People management • Programme and project management.

Key performance areas: • The key performance areas and result indicators associated with; the implementation of policies, statutory requirements and programs designed to create awareness and reduce environmental health services (note: this is not an exhaustive list). Namely:

1. DO COMPLIANCE MONITORING:

The successful incumbent will independently and upon his/her own discretion is authorised and obligated to determine corrective measures based on scientific knowledge, legislation, policies, standards, principles, theories and techniques to address non-compliance by the following means:

- Compile and issue a compliance notice or rectification order to address the areas of non-compliance
- Compile and issue a prohibition notice, prohibiting the use of the facility or a portion of the facility in the handling of foodstuffs
- Withdraw or amend authorizations and certificates
- Compile and issue a Section 56 summons (spot fine) in terms of the Criminal Procedures Act
- Institute legal action
- Conduct Health Education.

2. DO SAMPLING:

The successful incumbent will independently and upon his/her discretion is authorised and obligated to determine corrective measures based on scientific knowledge, legislation, policies, standards,

principles, theories and techniques to address the areas non-compliance by the following means:

- Consulting and providing solutions to management, supervisors or representatives of a company/land owner/occupant and the management of other governmental institutions.
- Provide recommendations and solutions based on his/her professional knowledge.
- Collaborate with other disciplines (Department of Agriculture, Fisheries and Forestry, SABS, organized agriculture, Department of Water, Sanitation, Industry, etc)
- Upon his/her own discretion detain, seize and destroy batches or consignments of foodstuffs.

3. DO CERTIFICATION AND AUTHORIZATION:

The successful incumbent will have the delegated authority from Council to certify and authorize all premises involved in the handling of foodstuffs, milking sheds, mortuaries, funeral undertakers or crematoria within his/her area of jurisdiction by issuing a valid Certificate of Acceptability or Certificate of Competence without which these premises are not allowed to conduct its business. The issuing of these Certificates of Acceptability or Certificates of Competence.

4. CONDEMNATION/NON-COMPLIANCE:

The successful incumbent may independently and according to relevant legislation and protocols upon his/her own discretion choose to detain, seize or destroy foodstuffs that are in his or her opinion unsound, unwholesome or contaminated.

5. DO INVESTIGATIONS:

The successful incumbent will be authorised to conduct investigations when he or she suspects or determines non- compliance with legislation.

6. COMMUNICATION

- Communicate though verbal, written and electronic media; internally and externally to all stakeholders of the municipality. The successful incumbent will be obligated to investigate all complaints received.
- Support the entire Environmental Health Services Sub-Directorate and provide advice on Local Government legislative prescripts
- Assist with operational planning, organizing, leadership and control of all activities within the Sub-Directorate
- Support municipal strategy

Please note: Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA) and to attach proof thereof. The Municipality subscribes to and promotes the principles of employment equity and affirmative action.

Interested persons meeting the above-mentioned requirements are requested to complete Lejweleputswa District Municipality application form for employment (found on our website, <https://lejweleputswa.co.za/quarterly-reports-vacancies/>), together with a comprehensive Curriculum Vitae (CV), certified copies of qualifications and driver's license to the Municipal Manager, Ms. PME Kaota, Lejweleputswa District Municipality, PO Box 2163, Welkom 9460, or hand deliver applications at the Municipal Building, corner Tempest & Jan Hofmeyer Roads, Jim Fouche Park, Welkom 9460.

**Please note that CV's received after the closing date will not be considered.
Faxed, e-mailed and late applications will not be considered.**

General Enquiries: Executive Manager: Corporate Services

Email: hodcorporateservices@lejwe.co.za / nelisa@lejwe.co.za / selina@lejwe.co.za

Work-related Enquiries: Executive Manager: Environmental Health Services & Disaster Management

Email: yolisa@lejwe.co.za / secehsdm@lejwe.co.za

Closing date for submission of applications: Friday, 11 March 2022 before 13h00PM.



PME KAOTA
MUNICIPAL MANAGER