

LEJWELEPUTSWA DISTRICT MUNICIPALITY

RE-ADVERTISEMENT

The Lejweleputswa District Municipality with its offices situated in Welkom Free State Province hereby invites suitably qualified individuals to apply for the following position to be occupied at its Municipal Entity, Lejweleputswa Development Agency (LDA)- Welkom:

CHIEF EXECUTIVE OFFICER

Remuneration package: **R 981 012.00** per annum all inclusive

(5 YEAR FIXED-TERM CONTRACT)

Closing date: 07 September 2018

Reporting to the Board of Directors, the Chief Executive Officer must provide strategic management and leadership in line with the legislative mandate of the Agency, decisions of the Board and to sources, implement and oversee projects and the administration of the Agency in order to deliver sustainable and integrated economic development, rural development and trade investment promotion services.

Requirements: A Bachelor's Degree in Business Management or Public Management or Economics. A Postgraduate Degree in Economics will serve as an added advantage. Certificate in Municipal Financial Management Programme as prescribed by National Treasury. Previous experience as an Accounting Officer in the Local Government sector. Knowledge and application of various legislation governing local government, economic policy and industry drivers. Excellent communication/negotiation and report writing skills. Computer literacy (MS Word, Excel and PowerPoint). A valid driver's license.

Skills and Competencies: Strategic leadership, administrative and financial management. Governance, ethics and values in the Public Sector. Presentation skills, people management and interpersonal skills. Excellent stakeholder relations. In depth knowledge of current trends in innovation and practises, ability to analyse and evaluate the feasibility of options and alternatives. Analytical and strategic thinking. Policy conceptualisation and implementation. Conflict management. Risk and change management. Mediation skills. Diversity management and project management.

Key Performance Areas:

- ✓ To promote growth in the District through Public Private Partnerships and local economic development initiatives
- ✓ Promote tourism development and marketing in the district
- ✓ Promote economic empowerment through the procurement of LDA developments
- ✓ Develop fundraising strategy including project funding and partnership model
- ✓ Develop best practice and organisational expertise in respect of district base development management
- ✓ Promote economic development for the district growth and development plan

- ✓ Ensure that agro processing initiatives are established in the district
- ✓ Diversification of the industrial and commercial sector in the district
- ✓ Promote the Lejweleputswa district as commercial hub
- ✓ Maintain and develop organisational culture, value and reputation in the industry/field, internal Audit and Risk Management and prudent financial management
- ✓ Provide efficient and effective support to the LDA Board of Directors
- ✓ Develop LDA to be a centre for Economic, Business and Sector Intelligence for the Region
- ✓ Ensure the long term financial viability of the LDA

Please note: Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all shortlisted candidates. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA) and to attach proof thereof. The Municipality subscribes to and promotes the principles of employment equity and affirmative action. The Council reserves the right not to make an appointment. Only candidates who meet the above-mentioned competencies will be shortlisted. Candidates should note that the abovementioned competencies are at the discretion of the Council formally assessed as part of selection process. Successful candidates will be subjected to qualification verification, security vetting and criminal records checking. The successful candidate will be required to sign an employment contract on or before commencement of duty, a performance agreement and disclosure of financial interest within 60 days of appointment.

Interested persons meeting the above-mentioned requirements are requested to complete the application form, which is accessible on the following website: www.lejwe.co.za and at the municipal offices in Welkom and forward this, together with a comprehensive Curriculum Vitae (CV), recently certified copies of qualifications and driver's license to the Municipal Manager, Ms. PME Kaota Lejweleputswa District Municipality, PO Box 2163, Welkom 9460, or hand deliver applications at the Municipal Building, corner Tempest & Jan Hofmeyer Roads, Jim Fouche Park Welkom 9460. Applicants who have already applied will automatically be considered.

Faxed, e-mailed and late applications will not be considered.

Enquiries: Adv. K. Rabie-Khonkhe, Tel. (057) 353 3094/5/6/7

PME KAOTA
MUNICIPAL MANAGER