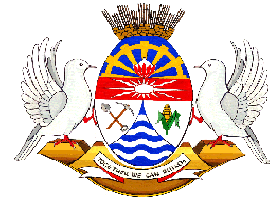


LEJWELEPUTSWA DISTRICT MUNICIPALITY



The Lejweleputswa District Municipality situated in Welkom in the Free State Province hereby invites suitably qualified individuals to apply for the following Senior Manager post:

OFFICE OF THE MUNICIPAL MANAGER STRATEGIC MANAGER: MUNICIPAL MANAGER'S OFFICE (LEVEL 2)

Reporting to the Municipal Manager, the Strategic Manager in Municipal Manager's Office will provide a professional consulting/advisory service at a localized level with respect to the implementation of an effective Performance Management System capable of objectively and accurately establishing and measuring accomplishments and outcomes against key performance areas and indicators enabling Municipalities to align or adjust forward plans and execute agreed action plans that adequately addresses immediate, shorter and longer term service delivery priorities.

Requirements: • A relevant tertiary qualification or equivalent (Degree/Diploma in Business Management Systems/ Strategic Management) NQF Level 6 • Excellent communication and report-writing skills • A sound understanding of computers (MS Word, Excel, PowerPoint) • A valid driver's licence.

Skills and competencies: • Strategic leadership and management • Strategic financial management • Governance, ethics and values in the public sector • The ability to manage departmental finances and submit necessary reports on a monthly basis • The ability to interact with other people • Presentation skills • People management and interpersonal skills • Excellent stakeholder relations • In-depth knowledge of current trends in innovations and practices to be able to analyse and evaluate the feasibility of options and alternatives in the delivery of quality services that comply with statutory provisions • Analytical thinking • Policy conceptualization and implementation • Conflict management • Risk and change management • Mediation skills • Diversity management • Project management.

Key performance areas: • Identifies and defines the immediate, short and long term objectives/plans associated with the provision of strategic support to the Municipality. Provide guidelines and information on the Performance Management system. Directs and controls outcomes associated with utilization, productivity and performance of personnel within the Municipal Managers Office. Financial control and risk management.

Please note: Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all shortlisted candidates. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA) and to attach proof thereof. The Municipality subscribes to and promotes the principles of employment equity and affirmative action. The Council reserves the right not to make an appointment if, in its view, no suitable could be found. Only candidates who meet the above-mentioned competencies will be shortlisted. Candidates should note that some of the above-mentioned competencies may at the discretion of the Council be formally assessed as part of the selection process.

If you are interested and meet the above-mentioned requirements please address your Curriculum Vitae (CV), certified copies of qualifications to the Municipal Manager, Me. PME Kaota, Lejweleputswa District Municipality, PO Box 2163, Welkom 9460, or hand deliver applications at the Municipal Building, corner Tempest & Jan Hofmeyer Roads, Jim Fouche Park Welkom 9460.

Faxed, e-mailed and late applications will not be considered.

Enquiries: Mr. C Petersen, Tel. (057) 353 3094/5/6/7

Closing date: 03 November 2017

**PME KAOTA
MUNICIPAL MANAGER**