



# Lejweleputswa

DISTRICT MUNICIPALITY

## **INVITATION TO BOTH CURRENT AND PROSPECTIVE SUPPLIERS AND SERVICE PROVIDERS, TO SUBMIT COMPANY PROFILES FOR THE UPDATING OF THE LEJWELEPUTSWA DISTRICT MUNICIPALITY SUPPLIER'S DATABASE REGISTER.**

Suppliers and Services providers, both current and prospective, are invited to submit their company profiles for the updating of the Lejweleputswa District Municipality Creditor's Database.

### **Information must include:**

- Company profile;
- Fully completed registration forms;
- Original and valid Tax Clearance Certificate by SARS;
- Declaration form (MBD 4)
- Certified company registration certificate (CK 1 & CK 2);
- Certified copies of director's ID's
- Cancelled cheque / confirmation letter from the bank
- B-BBEE rating certificate issued by a SANAS- accredited verification agency or a registered auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) and/or confirmation from a firm of qualified auditors as proof of an Exempted Micro Enterprise (EME) Description of products and or services provided;
- Contact details ( Physical and postal address, telephone and fax numbers, email address and contact person);
- Region where the enterprise is situated;
- Bank details of the business

All suppliers must indicate a minimum of three (3) categories for their respective service/goods in for consideration onto the database. Registration forms are available at the Lejweleputswa District Municipality supply chain offices or they can be downloaded from the Lejweleputswa District Municipality website: [www.lejwe.co.za](http://www.lejwe.co.za)

### **INVITATION TO SERVICES PROVIDERS / CREDITOR'S DATABASE**

#### **Must be addressed to:**

Municipal Manager  
Lejweleputswa District Municipality  
P. O. Box 2163  
**Welkom**  
9460

**OR** Municipal Manager  
Lejweleputswa District Municipality Offices  
Cnr. Tempest & Jan Hoffmeyer Road  
**Welkom**  
9460

Enquiries: Mr. A. Mashinini @ (057) 391 8900  
Email: [mafika@lejwe.co.za](mailto:mafika@lejwe.co.za)  
Fax: 057 357 5781

**OR** Mr S. Molepo @ (057) 391 8900  
**OR** [sekwatim@lejwe.co.za](mailto:sekwatim@lejwe.co.za) or visit [www.lejwe.co.za](http://www.lejwe.co.za)

**Closing date for submission of the database form is 15 January 2016.**

**Ms. P.M.E. Kaota**  
Municipal Manager